

City of Burbank
Drone Information Addendum to Film Permit

FILM PERMIT APPLICATION #:

Date _____ Production Company _____
Type of Production _____ Production Title _____
Proposed Film Date(s) _____ Production Contact _____
Contact's Cell# _____ Email Address _____
Location Address _____ Hours of UAS Activity _____

Location Address #2 _____ Hours of UAS Activity _____

UAS Company _____ **Primary Contact** _____
Address _____ **Cell#** _____
_____ **Email Address** _____

UAS / AIRSPACE INFORMATION

Make/Model of Aircraft _____ Registration# _____
Make/Model of Aircraft _____ Registration# _____
Total Payload Weight (incl. UAS/camera/additional equipment) _____
Class of Airspace UAS Activity Will Occur in: ☐ **B** ☐ **C** ☐ **D** ☐ **E** ☐ **G**
Restricted Areas or Temporary Flight Restrictions (TFR) Within Proposed Time/Area of Operation? ☐ Yes ☐ No

REMINDER: if you are flying in Class B, C, D or E airspace, Air Traffic Control (ATC) authorization is required for all UAS activity.

UAS OPERATING AUTHORITY: ☐ 333 or 44807 Exemption ☐ 14 CFR Part 107

333 or 44807 Exemption Information

Name of Pilot in Command _____ Pilot's Phone# _____
Exemption# _____
Visual Observer _____ VO's Phone# _____

Please provide the following:

- | | |
|--|--|
| ☐ Copy of Certificate of Waiver or Authorization (COA) or Blanket COA | ☐ Copy of Notice to Airman (NOTAM) |
| ☐ Copy of Pilot's License | ☐ Copy of Plan of Activity (POA) with proof |
| ☐ Certificate of Insurance & Endorsement | of submission to Local Flights Standard |
| | District Office (FSDO) |

Part 107 Information

Name of Remote Pilot in Command _____

Remote Pilot's Phone# _____ Remote Pilot's Certificate# _____

If Remote Pilot will not be operating UAS, name of person operating UAS under the direct supervision of Remote Pilot _____

Please provide the following:

- ☐ Copy of Remote Pilot Certificate
- ☐ Copy of Part 47 or Part 48 Registration Certificate for each UAS listed above
- ☐ Description of planned flight operations, including diagrams, charts and maps as applicable
- ☐ Certificate of Insurance & Endorsement

WAIVERS: If you will engage in the following activities, please check all that apply and furnish proof of waiver from the FAA upon submission of this document.

- ☐ Flight over non-participants (§107.39)
- ☐ Night flight (§107.29)
- ☐ Operating from a moving vehicle (§107.25)
- ☐ Flight altitude restrictions (§107.51)
- ☐ Operating multiple small UAS' (§107.35)
- ☐ Operation outside of Visual Line-Of-Sight (§107.31)

Remote Pilot in Command is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all Part 107 and/or Section 333/44807 Exemption standards and requirements.

Signature of Remote Pilot in Command or Authorized Company Representative

Print Name _____ Title _____

UAS Operations Over City of Burbank

UAS operators shall comply at all times with Burbank Municipal Code §§ 5-3-1601 and 5-3-1602. Although not required in Part 107 Rules, the City of Burbank suggests the following for optimum safety during filming:

- Use of a visual observer.
- UAS operator should scout location site(s) of proposed drone activity in advance of filming.
- Operator should possess a Motion Picture & Television Operations Manual.
- Operator should have previous film set experience.

****IMPORTANT****

The **minimum** processing time for film permits that include the use of drones is **5 business days**, however please note that **additional time may be required**. Be aware that the **process will not begin until all required documentation has been submitted**.

CITY USE ONLY

333/44807 EXEMPTED

- ☐ Insurance
- ☐ NOTAM
- ☐ COA
- ☐ POA
- ☐ Pilot's License
- ☐ Copy to Fire
- ☐ Visual Observer

PART 107

- ☐ Insurance
- ☐ ATC Approval
- ☐ Remote Pilot Certificate
- ☐ Registration for each UAS
- ☐ Description of Flight Operations
- ☐ Copy to Fire
- ☐ Waiver(s)