

**City of Burbank
Drone Information Addendum to Film Permit**

FILM PERMIT APPLICATION #:

Date _____ Production Company _____
Type of Production _____ Production Title _____
Proposed Film Date(s) _____ Production Contact _____
Contact's Cell# _____ Email Address _____
Location Address _____ Hours of UAS Activity _____

Location Address #2 _____ Hours of UAS Activity _____

UAS Company _____ Primary Contact _____
Address _____ Cell# _____
_____ Email Address _____

UAS / AIRSPACE INFORMATION

Make/Model of Aircraft _____ Registration# _____
Make/Model of Aircraft _____ Registration# _____
Total Payload Weight (incl. UAS/camera/additional equipment) _____
Class of Airspace UAS Activity Will Occur in: **B** **C** **D** **E** **G**
Restricted Areas or Temporary Flight Restrictions (TFR) Within Proposed Time/Area of Operation? Yes No

REMINDER: if you are flying in Class B, C, D or E airspace, Air Traffic Control (ATC) authorization is required for all UAS activity.

UAS OPERATING AUTHORITY: 333 or 44807 Exemption 14 CFR Part 107

333 or 44807 Exemption Information

Name of Pilot in Command _____ Pilot's Phone# _____
Exemption# _____
Visual Observer _____ VO's Phone# _____

Please provide the following:

- | | |
|--|---|
| <input type="checkbox"/> Copy of Certificate of Waiver or Authorization (COA) or Blanket COA | <input type="checkbox"/> Copy of Notice to Airman (NOTAM) |
| <input type="checkbox"/> Copy of Pilot's License | <input type="checkbox"/> Copy of Plan of Activity (POA) with proof of submission to Local Flights Standard District Office (FSDO) |
| <input type="checkbox"/> Certificate of Insurance & Endorsement | |

Part 107 Information

Name of Remote Pilot in Command _____
Remote Pilot's Phone# _____ Remote Pilot's Certificate# _____
If Remote Pilot will not be operating UAS, name of person operating UAS under the direct supervision of Remote Pilot _____

Please provide the following:

- Copy of Remote Pilot Certificate
- Copy of Part 47 or Part 48 Registration Certificate for each UAS listed above
- Description of planned flight operations, including diagrams, charts and maps as applicable
- Certificate of Insurance & Endorsement

WAIVERS: If you will engage in the following activities, please check all that apply and furnish proof of waiver from the FAA upon submission of this document.

- Flight over non-participants (§107.39)
- Operating from a moving vehicle (§107.25)
- Operating multiple small UAS' (§107.35)
- Night flight (§107.29)
- Flight altitude restrictions (§107.51)
- Operation outside of Visual Line-Of-Sight (§107.31)

Remote Pilot in Command is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all Part 107 and/or Section 333/44807 Exemption standards and requirements.

Signature of Remote Pilot in Command or Authorized Company Representative

Print Name _____ Title _____

UAS Operations Over City of Burbank

UAS operators shall comply at all times with Burbank Municipal Code §§ 5-3-1601 and 5-3-1602. Although not required in Part 107 Rules, the City of Burbank suggests the following for optimum safety during filming:

- Use of a visual observer.
- UAS operator should scout location site(s) of proposed drone activity in advance of filming.
- Operator should possess a Motion Picture & Television Operations Manual.
- Operator should have previous film set experience.

****IMPORTANT****

The **minimum** processing time for film permits that include the use of drones is **5 business days**, however please note that **additional time may be required**. Be aware that the **process will not begin until all required documentation has been submitted**.

CITY USE ONLY

333/44807 EXEMPTED

- Insurance
- COA
- POA
- Pilot's License
- Visual Observer
- NOTAM
- Copy to Fire

PART 107

- Insurance
- Remote Pilot Certificate
- Registration for each UAS
- Description of Flight Operations
- Waiver(s)
- ATC Approval
- Copy to Fire